

# **Charter of International Group on Sustainable Transport and Livability (IGSTL)**

## **1. NAME**

The Society shall be called the “International Group on Sustainable Transport and Livability (IGSTL)”.

The mailing address of the Society is the address of the President or his or her agent.

## **2. AIMS**

The primary aim of IGSTL will be to bring together and develop world community of professionals, who are motivated and interested to explore, study, understand, and disseminate knowledge about the linkages between sustainable transport and liveability and its evidence from across the world, while thereby contribute to making cities and regions across the world more sustainable and liveable. More specifically the aims include:

- The exchange and dissemination of information at an international level on the many linkages between sustainable transport and liveability of cities and the policy, planning, design, and engineering interventions that affect these connections.
- The encouragement of high-quality research and application in the above areas, through debates, publication and promotion.
- The provision of a clearinghouse for information on recent developments in the field and to foster contacts among professionals within and between various countries and different discipline.
- The promotion of international conferences, seminars and workshops on all aspects of sustainable transport and liveability.
- The representation of the viewpoint of members to appropriate national and international bodies, as required by the membership.
- The preparation of a regular newsletter or regular transmission of electronic communications to facilitate the above aims.

## **3. MEMBERSHIP**

Membership is open to all those interested in the field of sustainable transport and liveability, Members will be required to pay a biennial subscription fee with its validity between the period of society’s flagship world symposium on sustainable transport and liveability (WSSTL). The two-yearly subscription shall be set at a level sufficient to cover the costs of running the Society in accordance with its aims; the final decision on subscription rates to be taken by the Executive Board from time-to-time. The current rate of Membership fee for IGSTL will be USD 50 (Fifty

US Dollars). However, all the paid registered delegates of WSSTL-2025 will be offered a 100% waiver on membership fee for the current term till WSSTL-2027.

Each member shall be entitled to receive a free copy of all communications, including newsletters and electronic mail messages produced during the year, and to request information on the professional interests and activities of other members.

Applications for membership shall be submitted, together with payment of dues, to the President/Treasurer or his or her agent. The acceptance of dues by the President/Treasurer or his or her agent shall constitute formal recognition of membership, which will be approximately for a two-year duration from the date of acceptance of membership or till the next WSSTL, if it is earlier than two years. If the fee is paid at the time of WSSTL along with its registration fee, the same will be valid till next WSSTL.

Members shall receive notification of subscription rates before the due date, and one reminder thereafter, if payment becomes overdue. The member shall then receive no further newsletters or other information, and lose voting rights, until payment has been received.

If payment is not received within 90 days of notification of unpaid subscription, then the person shall no longer be considered a member of the Society.

#### **4. COMPOSITION AND ELECTION OF THE EXECUTIVE BOARD (EB)**

The affairs of the Society shall be managed by the Executive Board (“EB”), comprising of 11 elected members, including the, President, Vice-President, Treasurer, immediate past President as an appointed ex-officio member, and 7 other ordinary members.

All the members of the Executive Board shall be elected in the Biennial General Body Meeting of the society. Their term of office shall be 4 years.

The composition of the Board should seek to reflect the international character of the Society, and all attempts should be made to maintain a good gender and geographical balance.

Except as otherwise specified, membership on the Board shall be by election, based on a secret electronic ballot of all fully paid-up Society members. The President will constitute an election committee of 2-3 members, who could be any individuals from among the active members of the society, to oversee and carry out the whole election process till declaration of election results. None of the election members should be candidates for EB membership elections.

#### **5. POWER AND DUTIES**

The Executive Board is empowered to govern the affairs of the Society, but shall seek the views of the membership (either formally or informally) before making major decisions.

A majority (50% plus one) of the elected members of the Board constitute a quorum for making decisions by the Board.

*President.* The President is the chief executive officer of the Society. The President presides at general meetings of the membership and Board meetings.

*Vice-President.* The Vice-President serves in the absence of the President.

The President/Vice-President shall be responsible for recording of minutes of each general meeting of the membership and meetings of the Board. They will be responsible for maintaining the Constitution, membership books and other records of the Society.

*Treasurer.* The Treasurer is responsible for the Society's funds and accounting of those funds.

## **6. EXECUTIVE AND GENERAL BODY MEETINGS**

The Executive Board (EB) of the Society shall meet formally once a year in physical, online, or hybrid mode. A majority of the elected members of the Board constitute a quorum and will be essential for making decisions by the Board.

The General Body of the society will meet biennially in conjunction with the WSSTL in physical mode. Online or hybrid mode of general body meeting, although not preferable, may also be allowed, if situation demands and subject to available facilities at meeting venue. In addition, other meetings may be called by the Executive Board of Society synching with other international events or if there is special business to conduct. 1/3<sup>rd</sup> of total strength of members will constitute quorum for a General Body Meeting. If quorum is not present within half an hour from the time fixed for the General Body Meeting, the meeting shall be adjourned. Meeting may be called after 30 minutes, and the business to which the meeting only is called should be transacted. No quorum is required for the adjourned meeting. Every resolution submitted for the meeting shall be decided upon by voting.

All members have the right to attend those meetings, or to submit comments in writing, to be presented at the meeting. Members shall be sent an agenda and relevant background papers at least two weeks before each such meeting, to give members time to submit written comments.

If matters arise requiring a formal vote, each member has one vote. Decisions will be taken on the basis of a simple majority (50% plus one) of all votes cast in person or electronically at the meeting.

## **7. ADMINISTRATION**

The financial year shall run from 1 January each year.

The Executive Board shall be empowered to contract out the day-to-day administration of the Society. Such tasks shall include all or part of:

- Keeping membership records,
- Invoicing members,
- Recruiting members
- Distribution of newsletter and other material,
- Acting as a communication broker between members, and
- Provision of administrative support for symposium, conferences or other events organised by the Society.

At the close of the fiscal year, the Treasurer shall perform an audit of the Society's books and financial accounts. On the basis of this audit, the Treasurer shall make an annual financial

statement available to each member upon request, including all income and expenses of the Society.

## 8. ALTERATIONS TO THE CONSTITUTION

Any proposed alterations to the constitution shall be submitted in writing (whether physically or by e-mail) to the President with the signatures of at least four fully paid-up Society members, no less than four weeks before the general body meeting at which the proposal is to be discussed, and shall be circulated to members at least two weeks before this meeting.

Members may express views in person at the meeting or in writing and may register their vote in person.

Proposed alterations to the Constitution or the dissolution of the Society shall become operative when approved by at least two-thirds of the votes cast, provided the number of votes cast represents an absolute majority of the fully paid-up members.

### Signed by all Founding EB Members



Ashish Verma



Marianne Vanderschuren



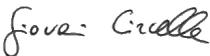
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Ernest Agyemang

# IGSTL\_charter\_final

Final Audit Report

2025-09-16

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By:	Ashish Verma (ashishv@iisc.ac.in)
Status:	Signed
Transaction ID:	CBJCHBCAABAA7CiHeHiveWhQCVawFY3MbwJYYWjDtFLC

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2025-09-08 - 10:26:32 AM GMT
-  Document e-signed by Ashish Verma (ashishv@iisc.ac.in)  
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